**PATTINGHAM VILLAGE HALL**

LICENSED BARS

PRIVATE PARTIES

Anyone hiring the Hall for a private party and requiring a bar to sell alcohol must approach the Designated Premises Supervisor (see below) who will discuss with them who can run a bar for them, or if they have someone in mind who is legally authorised to run a bar (a personal license holder) then approve or otherwise this arrangement.

Generally only alcohol purchased at this bar may be consumed on the premises. Exceptions may be allowed for particular purposes, e.g. special wines for a toast or to be given to guests on arrival, but in all cases this must be discussed with and agreed by the authorised license holder. Guests are not permitted to purchase alcohol elsewhere and bring it on to the premises.

All costs, times and other details are to be agreed between the hirer and the license holder

CHARITIES

 Registered Charities hiring the Hall for events where all the profits go to charity and wishing to run a bar themselves may be allowed to do so with the authorisation of the Designated Premises Supervisor.

 Hirers must contact the Designated Premises Supervisor, currently :-

 Mrs Anna Davies

 4 The Square

 Pattingham

 WV6 7BZ

 Telephone 07968891927

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Times of opening of the bar must also be agreed with the Designated Premises Supervisor.

Hirers and persons actually running the bar will be required to sign an authorisation form for the sale of alcohol.

*5TH SEPTEMBER 2016*